

MINUTES OF JANUARY 8, 2020
REGULAR MEETING OF THE
MEDWAY HOUSING AUTHORITY

The Medway Housing Authority held its Regular Meeting following the Special Meeting on Wednesday, January 8, 2020 at the Conference Room at Mahan Circle, Medway, Massachusetts. The following members were in attendance: Mr. Rice, Ms. Larrabee, Ms. Donahue, Ms. McCarthy and Mr. Coyle. Executive Director Hayley Fetrow, Assistant Director Sheila Souza and Selectwoman Maryjane White were also in attendance.

Chairman Rice called the meeting to order at 9:12 a.m. and asked the members if any changes were to be made in the minutes that were emailed to them. There being no changes, the minutes of the December 11, 2019 Regular Meeting were approved upon the motion of Ms. Larrabee and seconded by Ms. Donahue.

Bills

Revolving Account – The Accounts Payable Warrant totaling \$179,915.07 was approved upon the motion of Ms. Larrabee and seconded by Ms. Donahue. A listing of these payments is attached.

A discussion took place about the amount of the Eversource bill. E.D. Fetrow said she will contact Mass Save about requesting an energy audit.

Public Comment – E.D. Fetrow reported that no Public Comments were received.

Old Business

a. Vacancies – Maintenance is working on 8C Kenney Drive, 107 Maple Lane and 23 Lovering Heights. Next month 211 Mahan Circle will be renovated.

b. Executive Director Report – E.D. Fetrow reviewed the Administration, December 2019 Income & Expense Report, Tenants Accounts Receivable, Maintenance and Capital Items with the Board.

c. Notices (available for review) – E.D. Fetrow informed the Board that the current DHCD and HUD Public Notices are available for review.

The February Meeting of the Medway Housing Authority will be held on February 12, 2020 at 12:30 p.m. at the Conference Room at Mahan Circle.

The January 8, 2020 Regular Meeting of the Medway Housing Authority Adjourned at 9:37 a.m. upon the motion of Ms. McCarthy and seconded by Mr. Coyle.

Respectfully submitted,

Hayley S. Fetrow
Executive Director and
Secretary